

## **Website Notice**

### **Invitation of Applications for the Post of Junior Social Worker**

**Date: 9<sup>th</sup> March 2026**

Applications are invited from eligible and interested candidates for the post of **Junior Social Worker** in our organization.

#### **Post Details:**

- **Position:** Junior Social Worker
- **Number of Vacancies:** One
- **Job Type:** Contractual
- **Location:** INDIAN RED CROSS SOCIETY, National Headquarters, 1 Red Cross Road, New Delhi.
- **Salary:** Rs.35,000 Consolidated

#### **Eligibility Criteria:**

- Post Graduate Degree in Social Work or Sociology, Psychology with 6 month of experience from recognized University or Degree in Science or Health Science with one year of experience.
- Working Knowledge of computer to handle the software specially Microsoft, Word, Excel & PowerPoint.
- Excellent interpersonal skills.

#### **Key Responsibilities:**

Organizing voluntary blood donation camps, attending the blood donation camps in and around Delhi, motivate the donors, pre and post donation care, serving the refreshment to the donors, prepare the blood donor card, prepare camp programme and related arrangements, arranging of specific blood group donors during emergencies, donor recognition in the form of arranging award/souvenir, momentos and meetings etc through public functions on important dates like World Blood Donors Day, National Blood Donation Day etc, retain the blood donor and organisers for blood camps for safe and quality blood, data preparation, handling blood centre imprest (day to day expenditure, Computer Work, Secretarial Work of the blood Centre, maintaining all the documentation work of Drug Controller, ISO/ NABH/NABL etc.)

#### **Application Process:**

Interested candidates may submit their application along with:

- Updated Resume/CV
- Copies of educational certificates
- Experience certificates (if applicable)

Applications addressed to Secretary General, IRCS by speed post in a cover marked as 'Application for the post of Junior Social Worker' may be sent to

**INDIAN RED CROSS SOCIETY, NATIONAL HEADQUARTERS, 1 RED CROSS ROAD, NEW DLHII - 110001 on or before 9<sup>th</sup> April 2026.**

Only shortlisted candidates will be contacted for further selection procedures.